

Imagination Childcare Academy, Inc.

Reopening Plan 2020-2021 School Year

We have been open through the pandemic. As a licensed childcare facility we have been required to follow many of these CDC guidelines well before COVID arose. WE have always required handwashing upon arrival, before/after eating, after using the bathroom, after coming in from outdoors, before/after sand/water play and any other time they are soiled. We have handwashing sinks in every classroom and we also carry hand sanitizer in each classroom's emergency bag. We have also always been required to conduct daily health checks, and have since added the COVID screening questions to that drop off process.

In-Person

- Daily Health checks for all students, staff and essential visitors (includes temperature check and screening questions). All screenings are documented and kept on file.
- All staff and adults will be required to wear masks at all times when in the building and/or interacting with the children and unable to maintain a 6-foot distance. Masks will be worn at all times when in the classroom.
- Any person who becomes ill throughout the day will stay in the office until a parent/caretaker is able to come pick up the child.
- All parents/caregivers are required to read and sign COVID policies and procedures.
- Every classroom will be cleaned and disinfected two times daily, according to our classroom cleaning checklist (attached).
- Signs are posted throughout the hallways, in every classroom, entryways and bathrooms to remind people to socially distance themselves, wash hands and to wash hands frequently.
- We will have separate entries for each classroom to allow room for 6-foot distancing at arrival & departure times, so all children can be screened appropriately before entering his/her classroom.
- We will start entry at 9:10-9:20 UPK1 (main door), UPK2 (Side door), UPK3 (Church door) to allow families time to stagger entrance and at 9:20-9:30 for UPK4, (main door), UPK5 (Side door), UPK6 (Church door)
- Dismissal will begin at 2:10-2:20 for UPK1 (main door), UPK2 (Side door), UPK3 (Church door) and at 2:20-2:30 for UPK4, (main door), UPK5 (Side door), UPK6 (Church door)
- As social distancing is tough for preschool age children to understand, we will focus on educating students on the importance of proper hand washing and making sure to cover mouths when they cough or sneeze.

Remote

We will use See Saw app to stay connected to families, post daily learning tasks and recordings of morning meeting and small group instruction.

We will use Zoom to engage children every day at 10am for morning meeting. We will also record it so families who are unable to participate at that time can engage later.

Teachers will be required to do a Daily attendance check to monitor children who are participating and will follow up daily with children who are not.

Wireless internet will be completely redone to accommodate wireless throughout the building

All children will receive laptops from the district.

Teachers will call and email parents of children who did not participate for the day.

If a child is absent due to illness, parents will be required to contact the teacher to let him/her know so that it can be documented.

Hybrid

9 students attend 9:30-2:30 M & T

9 students attend 9:30-2:30 TH & F

All students remote on WED.

Daily Health checks for all students, staff and essential visitors (includes temperature check and screening questions). All screenings are documented and kept on file.

-All staff and adults will be required to wear masks at all times when in the building and/or interacting with the children and unable to maintain a 6-foot distance. Masks will be worn at all times when in the classroom.

-Any person who becomes ill throughout the day will stay in the office until a parent/caretaker is able to come pick up the child.

-Every classroom will be cleaned and disinfected two times daily, according to our classroom cleaning checklist (attached).

-Each classroom has some children who need full day care and attend our wrap around program. We will allow those children to attend on the days they are not scheduled to attend for UPK for a fee (paid for by the parents). We plan to include 9 children in each class, plus a max of 6 full day kiddos, for a total of 15 in each classroom. Morning meeting and small group instruction will be recorded and made available daily on each classroom's SeeSaw page.

IF A STAFF MEMBER AND/OR CHILD SHOWS SYMPTOMS WHILE IN SCHOOL:

-The staff member will be sent home and not allowed to return until symptom free for 48 hours and returns with a Dr. note saying he/she has tested negative for Covid 19.

-The child will be brought to the office where he/she will wait for a parent to pick him/her up. The child may not return to school until he/she has been symptom free for 48 hours and returns with a Dr. note saying he/she has tested negative for Covid 19.

IF A STAFF MEMBER AND/OR CHILD TESTS POSITIVE FOR COVID 19:

The NYS Health Department (1-888-364-3065) and Monroe County Health Department (1-585-753-2991) will be immediately notified. All staff, parents and caregivers will be immediately notified. We will follow the guidance of the Health Department as to whether to close the classroom or the entire facility to have it deep cleaned. We will reopen when the Health Department has deemed it safe to do so.

We will likely dismiss students and most staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting our school and for custodial staff to clean and disinfect the affected facilities. We will Work with the local health officials to determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

Watch for symptoms

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

Family Engagement

Instructions will be sent to parents via email and mail to explain how to access online learning and the expectations for online learning.

We will have 6 parent informational sessions, where one parent/caregiver will be asked to come so that we can explain policies procedures and expectations for involvement. These will be held in the church where each parent can sit at a pew and be socially distant. All people will be required to wear masks. (UPK families--August 25th, 26th, 27th 2-3 pm, August 25th, 26th, 27th 4-5pm) (Private Side—August 24th 2-3pm, 4-5 pm)

Provide parents with resources they can use to help their children at home.

Parent Survey to see how comfortable they are with in-person learning and which way they feel they can best support their children at home (paper/pencil or online apps).
What will they need help with

Offer a technology class to show parents how to access SeeSaw and post things.